

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING**

DATE/TIME: Thursday, November 30, 2023 @ 10:30 am.

LOCATION: Lisbon, ND

MEETING: Regular

MEETING CALLED TO ORDER: *by Chairman, Vernon Laning*

Membership: Vernon Laning - Chairman, Cathy Keogh - Vice Chairman, Dean Overby, Tom Ryan, Steven Frojen, Curt Twete, Gary Skarphol

OTHERS PRESENT BY INVITATION:

Mark B. Johnson - NDVH Administrator, Kristin Lunneborg- Chief Financial Officer, Sarah Hegseth – HR Director,
Joe Reinke, John Nelson, Roger Miller

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
01. Pledge of Allegiance/Moment of silence for POW/MIA's requested by Chairman.	Chairman called for the Pledge of Allegiance, followed by a moment of silence for the POW/MIA's.	
02. Roll Call: Recording Secretary	Roll call taken by recording secretary.	A quorum was present.
03. Welcome: Chairman-Vernon Laning	Chairman will welcome Members and Guests.	
04. Approval/Conflict of Interest of Agenda Items Chairman-Vernon Laning	Chairman will ask if any board members have a conflict of interest with any agenda items.	There are no conflicts of interest stated
05. Approval of Governing Board Minutes 1) Chairman-Vernon Laning July 13, 2023	Minutes e-mailed to Board Members. Chairman will call for additions/corrections/motion to accept the minutes.	Motion by Frojen, seconded by Skarphol to approve minutes. All Aye.
06. Chairman's Report Chairman-Vernon Laning	With the retirement of Administrator, Mark Johnson, coming up in May 2024, the board reviewed and updated the previous job description. Determined items to be included in the job announcement which will go out December 15, 2023, with an application deadline of January 15, 2024. Items discussed in detail include the timeline to get a nursing home license if currently do not have one, where the individual should live, relocation assistance and the interview process. Skilled resident addressed the board about the change in the pet policy that does not allow staff to bring their pets to work during work hours. The policy does allow staff to bring their pets to work on their off hours. Discussion	

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	Discussion on primary care medical expenses and making it a requirement that all residents have some form of health insurance t. We will table to the next meeting and request a copy of the language the South Dakota Veterans Home uses in their policy.	Motion by Skarphol, seconded by Keogh to approve the financial statements. All Aye.
09. Next Governing Board Meeting:	Tentative Board Meetings for 2024 Quarterly 2nd Thursday April 11, 2024 July 11, 2024 October 10, 2024	Tentatively set for January 18, 2024
10. Motion for adjournment Chairman-Vernon Laning		Motion by Frojen, seconded by Overby to adjourn meeting. All Aye.
Approved by the Governing Board & Administrator		/s/ Mark B. Johnson, Administrator

Legal Notices Posted by Belinda Noonan