

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING**

DATE/TIME: Thursday, October 10, 2024 @ 10:30 am.

LOCATION: Lisbon, ND Norris Braaten Board Room

MEETING: Regular

MEETING CALLED TO ORDER: *by Chairman, Vernon Laning*

Membership: Vernon Laning - Chairman, Cathy Keogh - Vice Chairman, Kenny Wiederholt, Curt Twete, Gary Skarphol

Absent: Tom Ryan

OTHERS PRESENT BY INVITATION:

Dane Grebel - NDVH Administrator, Kristin Lunneborg- Chief Financial Officer

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
Pledge of Allegiance/Moment of silence for POW/MIA's requested by Chairman.	Chairman called for the Pledge of Allegiance, followed by a moment of silence for the POW/MIA's.	
01. Roll Call: Recording Secretary	Roll call taken by recording secretary.	A quorum was present.
02. Welcome: Chairman-Vernon Laning	Chairman welcomed members and guests.	
03. Approval/Conflict of Interest of Agenda Items Chairman-Vernon Laning	Chairman asked if any board members had a conflict of interest with any agenda items.	There were no conflicts of interest stated.
04. Approval of Governing Board Minutes 1) Chairman-Vernon Laning August 22, 2024	Minutes e-mailed to Board Members. Chairman called for additions/corrections/motion to accept the minutes.	Motion by Skarphol, seconded by Keogh to approve minutes. All Aye.
05. Basic Care Resident Council Secretary – Linda Withey	Linda Withey, secretary of the basic care resident council, talked with the board on a few items that the resident council wanted to discuss. Including: -Food choices, menus high in carbs, would like more options -Pet policy – would like to see more animals in the building -Use of curling irons, etc. in rooms – this is a life safety code issue that the facility cannot change; no heat producing items are allowed in resident rooms. -Would like more communication up and down The board thanked Linda for attending the meeting and giving input on behalf of the basic care resident council.	

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<p>06. Skilled Care Resident Council President – Michael Didier</p>	<p>Mike Didier, president of skilled care resident council, talked to the council about getting the skilled care council going again. They would like to be able to assist the governing board in any way they can. He talked about a few items that they have worked on including food, doors into the secure unit and the creation of a fund to help them.</p> <p>The board thanked Mike for attending the meeting and giving us an update on the skilled care resident council.</p>	
<p>07. Chairman’s Report Chairman-Vernon Laning</p>	<p>Need a board member to replace Steve Frojen. If anyone has any suggestions, please bring them forward. Term 07/01/24-06/30/27</p>	
<p>08. Administrator’s Report Dane Grebel, Administrator</p>	<p>Asphalt Project was just completed this week. Resident parking spots on basic care are now concrete and spots were made larger.</p> <p>Discussed the resident garage/storage unit project, which includes 14 garages and 8 storage units. We received 8 bids, with the lowest bid roughly \$66,000 over budget. We removed a few items, including moving trees ourselves and cutting out the concrete apron so we could proceed with the project. Additional funding will be requested from the legislature to complete the project.</p> <p>Discussed what to charge for rent, if we should change the policy on the number of cars allowed, and how to determine who should get a garage. Will discuss these items at the next meeting to allow time to think about it.</p> <p>Juli Buchholz has started as our new HR Business Partner.</p> <p>Discussed whether to allow board members to attend meetings via Teams if they are unable to make it to Lisbon. Board consensus is that all members need to be present at the meetings, no use of Teams.</p>	

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09. Financial Report
Kristin Lunneborg, CFO

Discussion on requiring veteran residents to have Medicare and/or other insurances. The Department of Veterans Affairs is pushing more and more costs on to the Veterans Home and our budget does not have the capacity to pick up all the additional costs. Essentia Health, Sanford and Avera Health have decided to not take patients that have certain Medicare Advantage plans. There are a few current residents that are not eligible for Medicare and would have to be grandfathered in; individuals must work and pay into Medicare for 10 years to qualify for Medicare Part A & B.

Discussed the cost of care for basic care and what we charge. Based upon our June 30, 2024 cost report, the calculated monthly cost of care per basic resident is \$5,508. This number is after the VA per diem has been subtracted. The maximum amount we charge is \$2,074 per month for 2024 and will be \$2,126 for 2025. To calculate a resident's rent on basic care, we take their income, subtract off medical expenses and the resident pays 55% of this number, provided it is under the maximum amount. Discussed the possibility of making changes to the policy, such as looking at assets, changing the percentage we use to calculate rent and charging a minimum rent amount. The basic care rent policy was tabled to a future meeting.

With 42% of the budget remaining, we have 45% of our salaries and wages budget remaining, our operating budget is right on budget with 42% remaining. Our capital budget has 82% remaining since we haven't paid for the paving project yet and are just starting the resident garage and storage unit project. Our revenues are 13% ahead of projections, overall there are no concerns.

The current census is 65 for basic care and 49 for skilled

Motion by Weiderholt, seconded by Frojen to make it mandatory that all residents have Medicare Part A and B if they qualify, no Medicare Advantage plans will be allowed. Residents must also apply for Medicaid if they are eligible. Roll call vote:Keogh- aye, Wiederholt – Aye, Twete – aye, Skarpohl – aye and Laning – aye. Motion passed.

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	<p>care. We have several basic care admits scheduled for the next few weeks and are currently processing skilled care applications to fill the 3 beds that just became vacant. We have 10 people on the skilled care waiting list and are currently processing several more applications for basic care.</p> <p>Discussed accounts receivable for basic care, there are two accounts that total \$109.97.</p> <p>Reviewed the skilled care accounts receivable list in detail. Asking to have seven of the fourteen accounts written off. Five of the seven accounts requesting to be written off are for deceased Medicaid residents are there are no funds to pay the bill, the other two are uncollectible due to other reasons.</p>	<p>Motion by Frojen, seconded by Wiederholt to write off the basic care accounts receivable for \$109.97. Roll call vote: Wiederholt – aye, Twete – aye, Skarpohl – aye, Keogh – aye, and Laning – aye. Motion carried.</p> <p>Motion by Skarphol, seconded by Wiederholt to write off items 2, 8, 9, 10, 11, 12 & 13 on the skilled care account receivable list for \$84,801.86. Roll call vote: Keogh – aye, Wiederholt – aye, Twete – aye, Skarphol – aye and Laning – aye. Motion carried.</p> <p>Motion by Skarphol to approve the financial reports, seconded by Twete. All Aye.</p>
<p>10. Next Governing Board Meeting:</p>	<p>Tentative Board Meetings for 2025 Quarterly 2nd Thursday</p> <ul style="list-style-type: none"> ➤ January 9, 2025 ➤ April 10, 2025 ➤ July 10, 2025 ➤ October 9, 2025 	<p>Tentative: January 9, 2025</p>
<p>11. Motion for adjournment Chairman-Vernon Laning</p>		<p>Motion by Weiderhold, seconded by Keogh to adjourn meeting. All Aye.</p>
<p>Approved by the Governing Board & Administrator</p>		<p>Meeting adjourned</p>
		<p>/s/ Dane Grebel, Administrator</p>